

The Guidance Charter School  
Regular Board Meeting  
Wednesday, Jun 3, 2015  
Agenda

Board Meeting

The Guidance Charter School  
**Board and Activities Room 202**  
**37230 37<sup>th</sup> Street East**  
**Palmdale, CA 93550**

- All public comments on Agenda and Non-Agenda are limited to three (3) minutes.
- Please turn off all cell phones and pagers.
- Any disruptive activities that substantially interfere with the ability of the School Board to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- It is a violation of the Brown Act for any Board Member to interact on any Non-Agenda item.

**Regular Board Meeting**

**Call to Order** : **6:00 P.M.** **Mr. Omeira**  
**Pledge of Allegiance:** **Mr. Al-Asmar**  
**Roll Call** : **Mrs. Hoang**

- **Approve the minutes of regular board meeting on May 5, 2015**
- **Approve the Agenda of the board meeting on Jun 3, 2015**

**OPEN PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

**PUBLIC COMMENTS ON CLOSED- SESSION ITEMS IF ANY:**

**SPECIAL REPORT:**

1. LCAP Stakeholder Participation Report by student parents:
2. Present a Certificate of Participation to (LCAP parents)
3. Special Presentation by Charter School Facility Solutions regarding new campus

**SPECIAL ACTION ITEM:**

- **PUBLIC HEARING: EMPLOYMENT OF TWO (2) ARABIC TEACHERS ON THE BASIS OF A CREDENTIAL WAIVER.**
  1. Amal Hamza

2. Haiam Ibrahim

**BOARD MEMBERS REPORTS:**

**STUDENT BOARD MEMBER REPORT:**

**CABINET REPORTS:**

**Executive Director**

1. Graduation
2. Update on foundation and LLC
3. Update on Child Nutrition program
4. New Location
5. School Advertising for new students
6. Thursday Night at the Square
7. ESLRS Presentation

**7<sup>th</sup>-12<sup>th</sup> School Principal**

1. WASC Update
2. Enrollment
3. 2015-2016 Staffing
4. Sports update
5. Activities update

**K-6<sup>th</sup> Principal**

1. WASC Update
2. Enrollment
3. Graduation
4. School Activities
5. 2015-2016 staffing

**High School Student Counselor:**

1. Scheduling for the 2015-2016
2. ASVAB Results
3. Letters & Meetings for non-graduates & non-promoters

**School Business Manager:**

1. Cash flow and budget.
2. Bonus Payment and May 2015 Payroll checks.
3. 2014-2015 EPA (Amendment) and 2015-2016 EPA.
4. Common Core Implementation Funds.
5. 2014-2015 LCAP.
6. 2015-2016 Budget.
7. Renewal liability insurance contract.
8. Renewal workers comp. insurance contracts.
9. Update Sick Time Policy.

**BOARD ACTION ITEMS:**

- I. Motion to ratify approval for April-May 2015 payments for goods & services as printed on Checking Journals.  
Mrs. Avitia Reyes
- II. Motion to ratify approval for March-April 2015 payments for salaries & services as printed on LACOE Journals.  
Mrs. Avitia Reyes
- III. Motion to approve contract renewal for liability insurance with Keenan-SIRMA II for 2015-2016.  
Mr. Al-Khatib
- IV. Motion to approve contract renewal for workers compensation insurance with Charter Safe for 2015-2016.  
Mr. Al-Khatib
- V. Motion to approve 2015-2016 Board meetings schedule.  
Mrs. Avitia Reyes
- VI. Motion to ratify approval Common Core Implementation Plan expenditure plan.  
Mrs. Avitia Reyes
- VII. Motion to approve 2014-2015 EPA expenditure plan amendment as reported to Board on 05/05/15.  
Mrs. Avitia Reyes
- VIII. Motion to approve 2015-2016 EPA expenditure plan as reported to Board on 05/05/15.  
Mrs. Avitia Reyes
- IX. Motion to approve 2014-2015 LCFF-LCAP plan Update as reported to Board during public hearing held on 05/05/15.  
Mrs. Avitia Reyes
- X. Motion to approve FY2014-15 to FY2017-18 LCFF-LCAP complete plan as reported to Board during public hearing held on 05/05/15.  
Mrs. Avitia Reyes
- XI. Motion to approve 2015-2016 Budget as reported to Board during public hearing held on 05/05/15.  
Mrs. Avitia Reyes
- XII. Motion to approve appointment of the following Board Member to the GCS Foundation.
  - 1. Sherri Prosser
  - 2. Usman Ejaz
  - 3. Ahmed Askalani
  - 4. Marco HenriquezMr. Al-Khatib
- XIII. Motion to approve Fiscal service MOU between the Guidance Charter School and The Guidance Charter School Foundation.  
Mr. Al-Khatib
- XIV. Motion to approve Arabic Instructor Position to be reclassified to certificated position effective 07/01/2015.  
Mr. Al-Khatib
- XV. Motion to approve employment contract for Amal Hamza for Arabic Instructor services during 2015-2016 school year.  
Mr. Al-Khatib

- XVI. Motion to approve employment contract for Haiam Ibrahim for Arabic Instructor services during 2015-2016 school year. Mr. Al-Khatib
- XVII. Motion to approve declaration of emergency need of Arabic teachers and seek candidates from outside United States. Mr. Al-Khatib
- XVIII. Motion to approve policy # GCS-2014-15-05-01 in regards new sick time regulations. Mr. Al-Khatib
- XIX. Motion to ratify approval of 2015-2016 teacher contract template to include new sick time regulations. Mr. Al-Khatib
- XX. Motion to approve the establishment of Child Nutrition Coordinator position. Mr. Al-Khatib
- XXI. Motion to approve the purchase of a Double cabin truck for transportation of school business related activities. Mr. Al-Khatib
- XXII. Motion to approve LACOE agreement for the early release of payroll warrants. Mr. Al-Khatib
- XXIII. Motion to approve setting up a new bank account for Child Nutrition Service Payments with same current signers. Mr. Al-Khatib
- XXIV. Motion to approve Special Education MOU between Palmdale School District and Guidance charter School for special education services 07/01/13-06/30/18. Mr. Al-Khatib
- XXV. Motion to approve expected student school wide learning results (ESLRS). Mr. Al-Khatib
- XXVI. Motion to approve consent calendar:
- A. Employment of the following new teachers and staff for K-12<sup>th</sup> grades for 2015-2016 school year:
    - Esther Atieno Ouma, 7-12 Campus Certificated Teacher.
    - Kelly Lyne Symson Roberts, 7-12 Campus Certificated Teacher.
    - Sonja Marie Gatling, 7-12 Campus Certificated Teacher.
    - Zebulon Porter, 7-12 Campus Certificated Teacher.
  - B. Employment of the following returning teachers and staff for K-12<sup>th</sup> grades for 2015-2016 school year:
    - Dora Avitia Reyes, School Business Manager.
    - Laura Elkhatib, School Head of Information Technology Department.
    - Vecky N. Garcia, Fiscal Services Administrative Assistant.
    - Aaron Reifentahl, 7-12 Campus Part Time Yard Supervisor.
    - Ahmed Abakar, 7-12 Campus Certificated Teacher.
    - Ammie Casino, 7-12 Campus Certificated Teacher.
    - Andrea Aboytes, 7-12 Campus Part Time Tutor.
    - Ashy Reeves, 7-12 Campus Part Time Yard Supervisor.
    - Austin Drake, 7-12 Campus Certificated Teacher.
    - Brock Nielsen, 7-12 Campus Part Time Yard Supervisor.
    - Donny Emerick, Head of Security and K-9 Handler.

- Elizabeth Hambricht, 7-12 Campus Certificated Teacher.
  - Jacqueline Blane Skrentny, 7-12 Campus Certificated Teacher.
  - John Hill, 7-12 Campus Certificated Teacher.
  - Jon Wood, 7-12 Campus Certificated Teacher.
  - Martha Hoang, 7-12 Executive Secretary.
  - Michael Leon, 7-12 Campus Certificated Teacher.
  - Nazni Shah, 7-12 Campus Part Time Yard Supervisor.
  - Norma Valenti, 7-12 Campus Part Time Yard Supervisor.
  - Roberta Campos, 7-12 Campus Part Time Yard Supervisor.
  - Rosa Gonzalez, 7-12 Campus Part Time Cafeteria Worker.
  - Sandra Gutierrez, 7-12 Campus Certificated Teacher.
  - Shahnaz N. Ammari, 7-12 Campus Part Time Yard Supervisor.
  - Sherif Sallam, 7-12 Campus Part Time Tutor.
  - Sofia Muzaffar, 7-12 Campus Part Time Science Lab Technician.
  - Suzanne Craig, 7-12 Campus Part Time Tutor and Substitute Teacher.
  - Sylvia Portillo, 7-12 Campus Part Time Attendance Clerk and School Secretary.
  - Try Ly, 7-12 Campus Part Time Information Technology Technician.
  - Ulises Orozco, 7-12 Campus Custodian and Sports Coach.
  - Aliaa Sayed, K-6 Campus Part Time Yard Supervisor.
  - Alicia Maya, K-6 Campus Part Time Cafeteria Worker.
  - Ana Rodriguez, K-6 Campus Certificated Teacher.
  - Aracely Gudino, K-6 Campus Certificated Teacher.
  - Bita Rostama, K-6 Campus Certificated Teacher.
  - Danielle Annand, K-6 Campus Certificated Teacher.
  - Eleanor Barnett, K-6 Campus Certificated Teacher.
  - Erica Nuss, K-6 Campus Certificated Teacher.
  - Gamila Habib, K-6 Campus Certificated Teacher.
  - Ibtesam Hawatmeh, K-6 Campus Part Time Yard Supervisor.
  - Janet Akillian, K-6 Campus Part Time Yard Supervisor.
  - Katherine Hayton, K-6 Campus Certificated Teacher.
  - Katie Rimmer, K-6 Campus Certificated Teacher.
  - Kristine Al Najjar, K-6 Campus Certificated Teacher.
  - Lauren Retana, K-6 Campus Certificated Teacher.
  - Maria Stoll, K-6 Campus Part Time Tutor.
  - Melissa Hussain, K-6 Campus Certificated Teacher.
  - Michelle Chavez, K-6 Campus Part Time Tutor.
  - Miriam Santelis Cardoza, K-6 Campus Part Time Yard Supervisor.
  - Nenita Tamargo, K-6 Campus Certificated Teacher.
  - Rebecca Chapman, K-6 Campus School Secretary.
  - Sandra Racine-Gil, K-6 Campus Custodian.
- C. Ratify approval of PO#309 for Science Lab Supplies with Frey Scientific in the amount of \$193.93.

Mrs. Avitia Reyes

D. Ratify approval of PO#310 for Staff Picnic meals with Better4You Meals in the amount of \$1,368.75.

Mrs. Avitia Reyes

E. Ratify approval of PO#311 for K-6 field trip transportation services with Palmdale School District in the amount of \$2,640.60.

Mrs. Avitia Reyes

F. Ratify approval of PO#312 for K-6 swing sets replacement with Royal Iron Works in the amount of \$1,252.

Mrs. Avitia Reyes

G. Ratify approval of PO#313 for FY2014-15 audit services with Hosaka, Rotherham & Co. in the amount of \$8,496.

Mrs. Avitia Reyes

XXVII. Motion to approve contract renewal for K-6 campus School Principal for 2015-2016 school years.

Mr. Al-Khatib

XXVIII. Motion to approve contract renewal for 7-12 campus School Principal for 2015-2016 school years.

Mr. Al-Khatib

XXIX. Motion to approve contract renewal for Executive Director for 2015-2016 school years.

Mrs. Avitia Reyes

**CLOSED SESSION ITEMS:**

1. Update Board on personnel Issues: Terminations, hiring, resignations, etc.
2. Update Board members regarding new school location.

Adjournment to September 3, 2015 meeting at 6:00PM