

The Guidance Charter School
Regular Board Meeting
Thursday, April 6, 2017
Agenda

Board Meeting

The Guidance Charter School
Board and Activities Room 202
37230 37th Street East
Palmdale, CA 93550

- All public comments on Agenda and Non-Agenda are limited to three (3) minutes.
- Please turn off all cell phones and pagers.
- Any disruptive activities that substantially interfere with the ability of the School Board to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- It is a violation of the Brown Act for any Board Member to interact on any Non-Agenda item.

Mission Statement

“The Guidance Charter School will empower every student with essential skills and knowledge, inspire lifelong learning, and develop responsible citizens in a K-12 school with both classroom-based and independent study options. This will be attained by equipping the students with three kinds of literacy necessary in the 21st century: ability to read, write, speak, and calculate with clarity and precision; the ability to master the use of Information Technology tools in acquiring knowledge through worldwide data mines; and the ability to participate passionately and responsibly in the life of the community.”

Regular Board Meeting

Call to Order:	6:00 P.M.	Mr. Omeira
Pledge of Allegiance:		Mr. Al-Asmar
Roll Call:		Mrs. Hoang

- **Approve minutes of Regular Board Meeting on March 2, 2017.**
- **OPEN PUBLIC COMMENTS ON NON-AGENDA ITEMS:**
- **PUBLIC COMMENTS ON CLOSED SESSION ITEMS, IF ANY:**

SPECIAL REPORT:

1. Boys Scouts of America Western Los Angeles County Council by Jim Webb.
2. Employee of the Month by Mr. Suresh Bajnath.
3. Washington D.C. Trip by Mrs. Covell and Mrs. Rosen.

SPECIAL ACTION ITEM:

BOARD MEMBERS REPORTS:

ASB President/Student Representative Report: Ms. Andrea Galvez

CABINET REPORTS:

Executive Director - Mr. Al-Khatib:

1. Update on Bond Closing
2. Update on construction/Ground breaking of new campus
3. Employee Incentives and Retention Bonuses, increase benefit and raises
4. Advertising
5. Update on Website
6. New School Year Calendar 2017-2018
7. Update on Graduation Preparation
8. Update on LCAP/PTAC Meeting
9. Update on Sirma II / Award Received from Southern California Relief
10. Update on EDD Unemployment Workshop
11. Update on Prop 39 Improvements Grant for the K-6 Campus

7th-12th School Principal - Mr. Bajnath:

1. Enrollment
2. Staffing
3. CAASPP
4. Staff Professional Development
5. Calendar
6. Employee of the Month at the 7-12 Campus

K-6th Principal - Ms. MooreZaid:

1. WASC Update
2. Enrollment
3. Program Improvements (Enrollment/Staffing)
4. School Activities
5. Sports/Club activities
6. PTAC Update

7th-12th Vice Principal - Mr. Hill:

1. WASC Update
2. Billboard Project
3. Athletics
4. ASB Fundraising
5. School Activities

High School Student Counselor - Mrs. Smith:

1. College/Career Update
2. Personal/Social Update

Chief Financial Officer - Mr. Lee / John Arndt:

1. Cash Flow and Budget
2. Nutrition Activity Summary
3. Update on LCAP

BOARD ACTION ITEMS:

- I. Motion to ratify approval for March 2017 payments for goods and services as printed on Checking Journals.
Mr. Al-Khatib
- II. Motion to approve The Guidance Charter School food safety plan for Child Nutrition Department.
Mr. Al-Khatib
- III. Motion to approve 2017-2018 School Year Calendar of The Guidance Charter School.
Mr. Al-Khatib
- IV. Motion to approve donation of two computer systems with model MXL81507C9 and 2UA8430791 for 7th grade English class by Frederick P. Bradford, volunteer.
Mr. Al-Khatib
- V. Motion to approve third party management agreement with Schools First Federal Credit Union 403(b) Plan Administration and other plans such as 403D, IRA,401K.
Mr. Al-Khatib
- VI. Motion to approve new Auditor contract with Vavrinek, Trine, Day & Co., LLP for School Year 2016-2017 and multi-year audits.
Mr. Al-Khatib
- VII. Motion to approve school policy #GCS-2015-16-04-03 regarding 2016-2017 employees retention incentive bonus according to terms and conditions.
Mr. Al-Khatib
- VIII. Motion to approve salary increase in 2017-2018 by 5% to all eligible employees.
Mr. Al-Khatib
- IX. Motion to approve medical benefits in 2017-2018 by \$1,000 to all eligible employees.
Mr. Al-Khatib
- X. Motion to approve The Guidance Charter School agreement with Boys Scouts of America to become an affiliated member.
Mr. Al-Khatib
- XI. Motion to approve school participation in Math Field Day with LACOE on April 29, 2017 at cost of \$400.00.
Mr. Al-Khatib

- XII. Motion to approve consent calendar:
- A. Employment of the following teachers and staff for K-12th grades for 2016-2017 school year:
 - Gostanian, Christopher - Teacher for the 7-12 Campus.
 - Perez, Oscar - Substitute Yard Supervisor for the K-6 Campus.
 - B. Ratify approval of revised stipend list for 2016-2017 school year.
 - C. Ratify approval of March 2017 PO List.
 - D. Ratify approval of K-6 campus fundraising activities.
 - E. Ratify approval of 7-12 campus fundraising activities.

Mr. Al-Khatib

CLOSED SESSION ITEMS:

1. Update Board on Personnel Issues: Terminations, hiring, resignations, etc.
2. Update on legal action status against Learn Pad Company.

Adjournment to
May 2, 2017 meeting at 6:00 P.M.