

The Guidance Charter School
Regular Board Meeting
Thursday, December 5, 2013
Agenda

Board Meeting

The Guidance Charter School
Board and Activities Room 202
37230 37th Street East
Palmdale, CA 93550

- All public comments on Agenda and Non-Agenda are limited to three (3) minutes.
- Please turn off all cell phones and pagers.
- Any disruptive activities that substantially interfere with the ability of the School Board to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- It is a violation of the Brown Act for any Board Member to interact on any Non-Agenda item.

Regular Board Meeting

Call to Order : 6:00 P.M. Mr. Al-Khatib

Pledge of Allegiance : Mr. Preston

Roll Call : Mrs. Hoang

- Approve the minutes of regular board meeting on November 7, 2013
- Approve the Agenda of the board meeting December 5, 2013

OPEN PUBLIC COMMENTS ON NON-AGENDA ITEMS:

PUBLIC COMMENTS ON CLOSED- SESSION ITEMS IF ANY:

SPECIAL ACTION ITEM:

- Education Protection Account (EPA) presentation for FY2012-13
- Education Protection Account (EPA) presentation for FY2013-14

OPEN PUBLIC COMMENTS ON SPECIAL REPORTS:

BOARD MEMBERS REPORTS:

STUDENT BOARD MEMBER REPORT:

CABINET REPORTS:

7th-12th School Principal

1. Enrollment
2. Staffing Report
3. Magazine and Cookie Dough Fundraiser \$1091.
4. Detention and tutoring

K-6th Principal

1. Enrollment update
2. December –the Arts Month
3. Update on art back drop
4. November fund raising update
5. Fun Friday Emergency/Health Fair update
6. December Movie Night
7. Saturday School 5th and 6th grade Language arts/Math
8. Food Drive update
9. Typhoon Relief fund raiser update

7th-12th Vice Principal:

1. UCLA Freshman for a Day Volleyball Game, November 9, 2013
2. Basketball, Soccer Game Schedule
3. JSA Conference; November 8-9, 2013
4. Student intervention programs
5. Winter Festival
6. WASC

High School Student Counselor:

1. Activities Calendar
2. Update from CASC Conference, Nov. 15-16, 2013
3. Update on College/Health Career Fair Letters
4. Fundraising Calendar

School Business Manager:

1. Cash flow/ Budget.
2. First Interim Report.
3. Update on Sale of Assets to Charter School Capital.
4. Update on National Textbook Company Lawsuit.

BOARD ACTION ITEMS:

- I. Motion to approve payments for goods & services for the month of November 2013 as printed on Checking Journals.
- II. Motion to approve **revised** school policy # GCS-2013-14-11-01 in regards to students absents and tardiness and Saturday school make up days.

Mrs. Avitia Reyes

Mr. Al-Khatib

- III. Motion to approve the new bell High School schedule to start 2nd semester of school year 2013-2014.
Mrs. Najjar
- IV. Motion to approve High School counselor to attend CASC conference "School Counselors Get to the Core!" on 11/15/13.
Mrs. Najjar
- V. Motion to ratify approval of first draft of FY2012-13 Education Protection Account (EPA) spending plan.
Public Hearing
Mrs. Avitia Reyes
- VI. Motion to approve first draft of EPA funding for FY2013-14 Education Protection Account (EPA) spending plan.
Public Hearing
Mrs. Avitia Reyes
- VII. Motion to approve ratification of Annual Certification of Signature Resolution to be effective 07/01/13.
Mrs. Avitia Reyes
- VIII. Motion to approve First Interim Report for FY2013-14 for accounting period ending 10/31/13.
Mrs. Avitia Reyes
- IX. Motion to approve repairs services for water fountain, gate, and others at K-6 campus from RRASSK Services by \$800.00.
Dr. Palacio
- X. Motion to approve repairs for baths toilet tanks, tile, and others at K-6 campus from RRASSK Services by \$400.00
Dr. Palacio
- XI. Motion to approve consent calendar:
- A. Employment of the following teachers and staff for K-12th grades for 2013-2014 school years:
 - Allison Gallegos, 7-12 campus teacher
 - Danielle Verrill, K-6 campus teacher
 - Sandy Gaitan Robles, Substitute Teacher
 - Chandre Shelton, Substitute Teacher
 - Miriam Cardoza, Noon Duty K-6 campus
 - B. Payment and PO#182 with Southwest School Supply by \$739.26 plus other miscellaneous supplies order not to exceed \$800.00.
 - C. Payment and PO#183 with Barret Services for repairing roof Licks and preventive maintenance at K-6 campus by \$3,000.00.
 - D. Payment and PO#184 with Brite Ideas for uniform shirts purchase in the amount of \$4,764.41.
 - E. Payment to McIntyre Electric by \$225.00 for repairs electric circuits, outlets, and miscellaneous at K-6 campus.
 - F. Payment to AV Press by \$341.76 for advertising services for open position at High School.
 - G. Payment to Loyall Plumbing in the amount of \$185.00 for plumbing services at High School.
 - H. Purchase of technology supplies from Tiger Direct in the amount of \$170.36.
 - I. Payment to Eagle Software by \$3,200.00 for AERIES software maintenance and data hosting services.
 - J. Payment by \$425.10 to Heritage Sign Co. for K-6 campus Letterhead and envelopes.
 - K. Payment to L & B Services Co. by \$467.11 for janitorial supplies for both campuses.
 - L. Payment of Property Tax to LA County Tax Collector in the amount of \$1,038.33 for K-6 campus property.

- M. Payment to United Healthcare by \$264.00 for 2014 Health Insurance premium for Board member Mr. Preston.
- N. Payment to Duarte High School for Sport Tournament fee in the amount of \$400.00.
- O. Payment to Lancaster High School for Sport Tournament fee in the amount of \$425.00.
- P. Payment to Palmdale High School for Sport Tournament fee in the amount of \$350.00.
- Q. Purchase of supplies from Staples in the amount of \$321.26.
- R. Payment to Sam's Silk screening in the amount of \$655.09 for sport uniform numbers print services.
- S. Purchase of school mascot costume from Joyfay International in the amount of \$225.19.
- T. Purchase of sport uniforms for HS students from Score Scoressports.com by \$437.45.
- U. Payment to San Joaquin County for EdJoin Account fees by \$600.00.
- V. Payment to Carbonite by \$229.99 for information back up services.
- W. Purchase of sport uniforms for HS students from Sports uniforms by \$630.83.
- X. Purchase of sport uniforms for HS students from Sports uniforms by \$1,467.49.
- Y. Payment to City of Lancaster for K-6 LPAC field trip cost in the amount of \$151.00-PTA funded.
- Z. Payment to Walmart for K-6 student gift cards for fundraising participation in the amount of \$151.00-PTA funded.
- AA. Payment to Regency fundraising for K-6 student iPod for fundraising participation in the amount of \$234.32-PTA funded.
- BB. Payment to City of Lancaster for K-6 LPAC field trip cost in the amount of \$1,374.00-PTA funded.
- CC. Payment to Jurupa Mountains for K-6 field trip cost in the amount of \$840-PTA funded.
- DD. Reimbursement by \$137.70 to Jennifer Beberstein for K-6 PTA event related expenditures-PTA funded.
- EE. Reimbursement by \$20.69 to Angela Torres for K-6 PTA event related expenditures-PTA funded.
- FF. Payment to Balloon Factory for K-6 PTA event in the amount of \$114.41-PTA funded.
- GG. Payment to Popcornopolis for K-6 PTA fundraising supplies in the amount of \$1,536.50-PTA funded.
- HH. Payment to LA Zoo for K-6 field trip cost in the amount of \$427.00-PTA funded.
- II. Payment to California Science Center for K-6 field trip cost in the amount of \$255.25-PTA funded.
- JJ. Reimbursement by \$50.10 to Jennifer Beberstein for K-6 PTA event related expenditures-PTA funded.
- KK. Purchase of school mascot costume from Joyfay International for K-6 campus by \$225.19-PTA funded.
- LL. Accept donation from Popcornopolis for K-6 campus PTA in the amount of \$1,426.80.
- MM. Accept donation from Domino's Pizza for K-6 campus PTA in the amount of \$87.52.

Mrs. Avitia Reyes

Closed session Items:

- **Update Board on personnel Issues: Terminations, hiring, resignations, etc.**

**Adjournment to
January, 9 2014 meeting**