

The Guidance Charter School  
Regular Board Meeting  
Thursday, November 2, 2017  
Agenda

**Location:**

The Guidance Charter School  
**Board and Activities Room 202**  
**37230 37<sup>th</sup> Street East**  
**Palmdale, CA 93550**

- All public comments on Agenda and Non-Agenda are limited to three (3) minutes.
- Please turn off all cell phones and pagers.
- Any disruptive activities that substantially interfere with the ability of the School Board to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- It is a violation of the Brown Act for any Board Member to interact on any Non-Agenda item.

**Mission Statement**

“The Guidance Charter School will empower every student with essential skills and knowledge, inspire lifelong learning, and develop responsible citizens in a K-12 school with both classroom-based and independent study options. This will be attained by equipping the students with three kinds of literacy necessary in the 21st century: ability to read, write, speak, and calculate with clarity and precision; the ability to master the use of Information Technology tools in acquiring knowledge through worldwide data mines; and the ability to participate passionately and responsibly in the life of the community”.

**Regular Board Meeting**

<b>Call to Order</b>	<b>:</b>	<b>6:00 P.M.</b>	<b>Mr. Omeira</b>
<b>Pledge of Allegiance:</b>			<b>Mr. Al-Asmar</b>
<b>Roll Call</b>	<b>:</b>		<b>Mrs. Hoang</b>

- **Approval of the Agenda**
- **Approve minutes of Regular Board Meeting on October 5, 2017.**
- **OPEN PUBLIC COMMENTS ON NON-AGENDA ITEMS:**
- **PUBLIC COMMENTS ON CLOSED- SESSION ITEMS IF ANY:**

**SPECIAL REPORT:**

1. Employee of the Month by Mr. Suresh Bajnath

**SPECIAL ACTION ITEM:**

**BOARD MEMBERS REPORTS:**

**ASB President/Student Representative Report: Mr. Jalen Nelson**

**CABINET REPORTS:**

**Executive Director-Mr. Al-Khatib**

1. Update on progress of construction of new campus
2. Update on California Energy Commission Prop. 39
3. Update on Halloween Dog Parade
4. Update On conflict of interest and brown act workshop
5. Update on food service equipment Expo
6. Update on WASC Visit
7. Update on Hiring of a new principal for the K-5
8. Anniversary Dinner
9. Misc.

**Cabinet members will have maximum of five (5) minutes to update on their topics**

**6<sup>th</sup>-12<sup>th</sup> School Principal-Mr. Bajnath**

1. Employee of the Month
2. Enrollment in Middle School and High School
3. CAASPP Testing
4. STEAM Academy
5. Staffing

**K-5<sup>th</sup> Principal- Update by Mr. Al-Khatib**

1. Enrollment
2. Halloween parade and student of the month on 10/27
3. Anti-bullying Assembly on 10/31
4. Wienerschnitzel fundraiser on 11/06
5. Movie night on 11/16
6. Field trip to LA Zoo on 11/19
7. Gate Program update
8. WASC update
9. Staff PD/Mastery connect

**6<sup>th</sup>-12<sup>th</sup> vice Principal Mr. Giannelli**

1. WASC Update
2. Athletics
3. ASB Fundraising
4. School Activities

**High School Student Counselor- Ms. Osorio**

1. Parent College Night
2. Campus Tour
3. College of the Canyons and Masters College Visits to Guidance Charter School

**Chief Executive Officer: Mr. Lee/ John Arndt**

1. Cash Flow & Budget
2. Update of the account of Bond Cash Flow & Budget ( what we have spent)
3. Nutrition Activity Summary
4. Process for LCAP

**BOARD ACTION ITEMS:**

- I. Motion to ratify approval for October 2017 payments for goods & services as printed on Checking Journals.  
Mr. Al-Khatib
- II. Motion to approve agreement with Swing Education for hiring of Substitute teachers.  
Mr. Al-Khatib
- III. Motion to approve employment agreement and hiring of K-5 Principal Mr. Byron Briggs for school year 2017-2018.  
Mr. Al-Khatib
- IV. Motion to approve allocation of \$400,000 dollars from school budget to be used towards building a gym at K-5 Campus.  
Mr. Al-Khatib
- V. Motion to approve school participation in fundraising with Wienerschnitzel on 11/6.  
Mr. Al-Khatib
- VI. Motion to approve school participation in LA county outdoor science school camp on 10/30 through 11/3/2017.  
Mr. Al-Khatib
- VII. Motion to approve National School Lunch Equipment Assistant Grant program application.  
Mr. Al-Khatib
- VIII. Motion to approve a new board policy which requires speaker cards at the beginning of each meeting.  
Mr. Al-Khatib
- IX. Motion to approve school participation in AV STEMPOSIM on November 16, 2017.  
Mr. Al-Khatib
- X. Motion to approve Math Placement Policy for The Guidance Charter School.  
Mr. Al-Khatib

- XI. Motion to approve School Policy requirement for Mandatory notice on Sudden Cardiac Arrest for Athletic Program. Mr. Al-Khatib
- XII. Motion to approve updated Uniform Policy Procedures for The Guidance Charter School. Mr. Al-Khatib
- XIII. Motion to approve amendment to GCS School Policy in regards to Saturday School to include the K-5 Campus students. Mr. Al-Khatib
- XIV. Motion to approve Final Charter Petition for renewal period of 2018-2023. Mr. Al-Khatib
- XV. Motion to ratify approval of Final version of Student Handbook for school year 2018-2019. Mr. Al-Khatib
- XVI. Motion to ratify approval of Final version of Employee Handbook for school year 2018-2019. Mr. Al-Khatib
- XVII. Motion to approve Student Suicide Prevention GCS policy #2017-2-11-001. Mr. Al-Khatib
- XVIII. Motion to approve consent calendar:
- A. Employment of the following teachers and staff for K-12<sup>th</sup> grades for 2017-2018 school year:
    - Byron Briggs-Principal for K-5 Campus
    - Lawhon, Destiny- Homework Tutor and Librarian Aide for 6-12 Campus
    - Cuevas, Rocio- Substitute Yard Supervisor for K-5 Campus.
  - B. Ratify approval of revised stipend list for 2017-2018 school year.
  - C. Ratify approval of June, July and August 2017 PO List.
  - D. Ratify approval of K-5 campus fundraising activities.
  - E. Ratify approval of 6-12 campus fundraising activities.
  - F. Motion to approve ratification of the following construction change orders with school General contractor ED Grush:
    - Change Order request # 35 in the amount of \$113,212.00.
    - Change Order request # 37 in the amount of \$15,140.00.
    - Change Order request # 39 Credit in the amount of \$13,200.00.
    - Change Order request # 41 in the amount of \$6,682.00.
    - Change Order request # 43 in the amount of \$46,503.00.
  - G. Motion to ratify approval of school construction draws 11 as follows:
    - Construction Draw # 11 in the amount of \$1,931,509.72.
  - H. Motion to approve ratification of agreements with the following vendors:
    - IDS
    - DEA

Mr. Al-Khatib

### **CLOSED SESSION ITEMS:**

1. Update Board on personnel Issues: Terminations, hiring, resignations, etc.
2. Public Employment.
3. Update Board on action regarding legal action status against the following :
  - Learn Pad Company
  - K-12 Campus Employee # AK0953654

Adjournment to  
December 7, 2017 meeting at 6:00PM

### **NOTICES:**

- Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board may request assistance by contacting the Receptionist at (661) 285-1600. Please notify the Receptionist at least 48 hours prior to regular meetings or as soon as possible prior to special meetings.
- Any public records relating to an agenda item for open session of the Board, which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 37230 37th Street East, Palmdale, CA 93550.
- A member of the public requiring a translator will be provided twice the allotted time for public comment per individual speaker in accordance with Section 54954.3 of the Government Code.