

The Guidance Charter School
Regular Board Meeting
Thursday, December 7, 2017
Agenda

Location:

The Guidance Charter School
Board and Activities Room 202
37230 37th Street East
Palmdale, CA 93550

- All public comments on Agenda and Non-Agenda are limited to three (3) minutes.
- Please turn off all cell phones and pagers.
- Any disruptive activities that substantially interfere with the ability of the School Board to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- It is a violation of the Brown Act for any Board Member to interact on any Non-Agenda item.

Mission Statement

“The Guidance Charter School will empower every student with essential skills and knowledge, inspire lifelong learning, and develop responsible citizens in a K-12 school with both classroom-based and independent study options. This will be attained by equipping the students with three kinds of literacy necessary in the 21st century: ability to read, write, speak, and calculate with clarity and precision; the ability to master the use of Information Technology tools in acquiring knowledge through worldwide data mines; and the ability to participate passionately and responsibly in the life of the community”.

Regular Board Meeting

Call to Order	:	6:00 P.M.	Mr. Omeira
Pledge of Allegiance:			Mr. Al-Asmar
Roll Call	:		Mrs. Hoang

- **Approval of the Agenda**
- **Approve minutes of Regular Board Meeting on November 2, 2017.**
- **OPEN PUBLIC COMMENTS ON NON-AGENDA ITEMS:**
- **PUBLIC COMMENTS ON CLOSED- SESSION ITEMS IF ANY:**

SPECIAL REPORT:

1. Employee of the Month by Mr. Suresh Bajnath
2. Presentation regarding startup of Charter College.

SPECIAL ACTION ITEM:

BOARD MEMBERS REPORTS:

ASB President/Student Representative Report: Mr. Jalen Nelson

CABINET REPORTS:

Executive Director-Mr. Al-Khatib

1. Update on progress of construction of new campus
2. Update on California Energy Commission Prop. 39
3. Update on WASC Visit
4. Update on progress of K-5 of Gymnasium
5. Update regarding COAR Program with AV College President
6. Charter School Renewal Hearing
7. Sirma II meeting
8. Gift of Heart Event December 14, 2017
9. Holiday gift give away by Sinful Treats December 14, 2017
10. Palmdale School District Oversight Visit
11. Misc.

Cabinet members will have maximum of five (5) minutes to update on their topics

6th-12th School Principal-Mr. Bajnath

1. Employee of the Month
2. Enrollment in Middle School and High School
3. CAASPP Testing
4. STEAM Academy
5. Staffing
6. Staff Professional Development
7. ESLR
8. Calendar
9. Memories

K-5th Principal- Mr. Briggs

1. Standards Based Baseline Assessment Results (Writing, ELA & Math)
 2. Academic Growth in Kindergarten
 3. Proposed Standards Based Curriculum/Pacing Guides for grades K-5th
- GCS December 7, 2017 Regular Board Meeting - Agenda

4. Schedule Benchmark Assessment Dates in ELA, Writing & Math
5. Proposed Standards Based Rubric for Grading in Core Subjects
6. Student enrollment data
7. Student discipline data
8. Suspension data
9. Update on Robotics & Boy's Scouts Club
10. Student's Field Trip to the LA Zoo

6th-12th vice Principal Mr. Giannelli

1. WASC Update
2. Athletics
3. ASB Fundraising
4. School Activities

High School Student Counselor- Ms. Osorio

1. College Application
2. Campus Tours
3. Financial Aid

Chief Executive Officer: Mr. Lee/ John Arndt

1. Cash Flow & Budget
2. Update of the account of Bond Cash Flow & Budget (what we have spent)
3. Nutrition Activity Summary
4. Process for LCAP

BOARD ACTION ITEMS:

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| I. | Motion to ratify approval for November 2017 payments for goods & services as printed on Checking Journals. | Mr. Al-Khatib |
| II. | Motion to approve 1 st Interim Financial Report for The Guidance Charter School 2017-2018. | Mr. Al-Khatib |
| III. | Motion to approve contract with SRK Architect's for K-5 Gymnasium. | Mr. Al-Khatib |
| IV. | Motion to approve revision to school attendance policy by establishing SART school attendance Review Team. | Mr. Al-Khatib |
| V. | Motion to approve LACOE Annual Certification of Signature Resolution 2018-19. | Mr. Al-Khatib |
| VI. | Motion to approve The Guidance Charter School Illness Leave Policy. | Mr. Al-Khatib |

- VII. Motion to approve consent calendar:
- A. Employment of the following teachers and staff for K-12th grades for 2017-2018 school year:
- Flax, Jacquin - Sports Coach for 6-12 Campus
- B. Ratify approval of revised stipend list for 2017-2018 school year.
- C. Ratify approval of November 2017 PO List.
- D. Ratify approval of K-5 campus fundraising activities.
- E. Ratify approval of 6-12 campus fundraising activities.
- F. Motion to approve ratification of the following construction change orders with school General contractor ED Grush:
- Change Order request # 20 in the amount of \$6,206.11.
 - Change Order request # 22 in the amount of \$18,221.02.
 - Change Order request # 34 in the amount of \$43,271.00.
 - Change Order request # 36 in the amount of \$3,229.00.
 - Change Order request # 38 in the amount of \$16,625.00.
 - Change Order request # 40 in the amount of \$560.00.
 - Change Order request # 44 in the amount of \$26,876.00.
 - Change Order request # 45 in the amount of \$2,239.00.
 - Change Order request # 46 in the amount of \$80,004.00.
 - Change Order request # 47 in the amount of \$23,113.00.
 - Change Order request # 48 in the amount of \$8,314.00.
 - Change Order request # 49 in the amount of \$42,060.00.
 - Change Order request # 50 in the amount of \$10,237.00.
 - Change Order request # 52 in the amount of \$9,878.39.
 - Change Order request # 53 in the amount of \$6,862.16.
 - Change Order request # 54 in the amount of \$1,119.00.
 - Change Order request # 55 in the amount of \$66,218.00.
 - Change Order request # 57 in the amount of \$1,678.00.
- G. Motion to ratify approval of school construction draws # 12-14 as follows:
- Construction Draw # 12 in the amount of \$51,742.91.
 - Construction Draw # 13 in the amount of \$1,309,852.37.
 - Construction Draw # 14 in the amount of \$111,800.91.
- H. Motion to approve ratification of agreements with the following vendors:
- Edison

Mr. Al-Khatib

CLOSED SESSION ITEMS:

1. Update Board on personnel Issues: Terminations, hiring, resignations, etc.
2. Update Board on Construction Bond progress.
3. Public Employment.
4. Update Board on action regarding legal action status against the following :
 - Learn Pad Company
 - K-12 Campus Employee # AK0953654

Adjournment to
January 11, 2018 meeting at 6:00PM

NOTICES:

- Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board may request assistance by contacting the Receptionist at (661) 285-1600. Please notify the Receptionist at least 48 hours prior to regular meetings or as soon as possible prior to special meetings.
- Any public records relating to an agenda item for open session of the Board, which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 37230 37th Street East, Palmdale, CA 93550.
- A member of the public requiring a translator will be provided twice the allotted time for public comment per individual speaker in accordance with Section 54954.3 of the Government Code.